



## DEFECT REPORTING FORM

Please complete this form and return to your Building Manager, the LivKey office, or email. Please be advised that defects must be reported to Sekisui House or LivKey within 60-days of settlement. Any defects reported outside of this period will not be classified as a defect.

Resident Name:

Apartment Number:  Owner ☐ Tenant ☐

Contact Number:

Email Address:

Defect Description:

Location:  Image attached ☐

Defect Description:

Location:  Image attached ☐

Defect Description:

Location:  Image attached ☐

Signature:  Date:

